July 8, 2023

**HON. MARIO R. BRIONES, EdD**

University President, Laguna State Polytechnic University

Vice-Chairman, LSPU Board of Regents

THRU: **ENGR. JOSEPH M. CABIENTE, MBM, MSME**

Campus Director

LSPU – Los Baños Campus

Dear Hon. President:

Greetings of peace and prosperity!

I am writing to you concerning the Job Order at the Laguna State Polytechnic University - Los Baños Campus. As a BS Information Technology Major in Web and Mobile Application Development graduate from LSPU-LBC, I have the academic credentials to serve as a competent employee for your department team. My experience in studying here at LSPU-LB and developing my capstone project has helped me expand and fine-tune skills essential for a full-time position. In addition to that, I have experience with encoding and doing paper works, I have an experience in managing Linux Systems like the one that is used by our university, and I also helped to find vulnerabilities/bugs and fix the system during my student days and OJT at LSPU-LB ICTS Office. If given the opportunity to hold this position, I guarantee to use all my best efforts to accomplish the task efficiently and contribute to the success and continuous improvement of our institution.

Hoping for your favorable and kind consideration to this matter Sir.

Thank you very much Sir and Godspeed!

Very respectfully yours,

**JAYSON C. SAN BUENAVENTURA**

Applicant